



LICENSING AND GAMBLING ACTS COMMITTEE

10.00 AM - MONDAY, 30 OCTOBER 2023

**MULTI LOCATION HYBRID MICROSOFT TEAMS/COUNCIL
CHAMBER**

**ALL MOBILE TELEPHONES TO BE SWITCHED TO SILENT FOR THE
DURATION OF THE MEETING**

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1. Chairpersons Announcements
2. Declarations of Interest
3. Minutes of the previous meeting (*Pages 3 - 6*)
4. Urgent Items
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).

K.Jones
Chief Executive

**Civic Centre
Port Talbot**

Tuesday, 24 October 2023

Committee Membership:

Chairperson: Councillor A.J.Richards

**Vice
Chairperson: Councillor J.Henton**

Members: W.Carpenter, A.Dacey, H.Davies, D.Lewis,
A.Lodwig, S.Paddison, S.Renkes, D.Whitelock,
L.Williams, R.G.Jones, R.W.Wood, D.M.Peters
and A.R.Aubrey

c.c. Superintendent of Police, Neath
Chief Fire Officer, Neath

LICENSING AND GAMBLING ACTS SUB COMMITTEE

(Multi Location Hybrid Micosoft Teams/Council Chamber)

Members Present:

22 September 2023

Chairperson: Councillor J. Henton

Councillors: S.Thomas and D.Whitelock

Officers in Attendance: N.Chapple, M.Shaw and S.McCluskie

1. **Chairpersons Announcements**

The Chairperson welcomed everyone to the meeting,

2. **Declarations of Interest**

There were no declarations received.

3. **Urgent Items**

There were none.

4. **Application for the Grant of a Premises Licence - The Surge Cafe Bar - 74 Commerical Road Taibach, Port Talbot**

Decision:

The Sub-Committee ***Resolved*** to ***Approve*** the application to grant the Premises Licence, subject to conditions, and with an amendment to the operating schedule, and as considered appropriate for the promotion of the Licensing Objectives.

Condition[s]

1. The hours of operation are:
 - a. Opening hours: Monday to Sunday, 08.00hrs – 23.00hrs.
 - b. Supply of alcohol (on and off sales): Monday to Sunday, 11:00hrs – 22.00hrs.
2. Following the conditions proposed by the Police, and agreed by the Applicant, the conditions imposed are:

Prevention of crime and disorder

- a. A Digital CCTV system shall be installed, or existing system maintained, at the Premises which will be operational at all times when the Premises is open to the public and be capable of providing pictures of evidential quality in all lighting conditions particularly facial identification. The CCTV recordings must be correctly timed, date stamped, and retained for a period of 31 days and made available for viewing by the Police or an Authorised Officer of the Licensing Authority on request.

The system must provide coverage of the following areas:

- The exterior frontage of the Premises;
 - The entrance and exists to the Premises; and
 - The interior public areas of the Premises.
- b. A staff member from the Premises who is conversant with the operation of the CCTV system shall be on the Premises at all times when the Premises is open to the public. This staff member shall be able to show and provide Police or authorised officer recent data or footage with the absolute minimum of delay following a lawful request.
- c. An incident recording book shall be maintained at the premises showing details of the date and time of assaults, injuries, accidents or ejections, as well as details of the members of staff involved, the nature of the incident and the action/outcome. The book must be kept available for inspection by the Police and authorised officers of the Local Authority.
- d. The premises licence holder will risk assess the need for door supervisors and provide door supervision between such times and in such numbers as is required by the risk assessment. They shall also display their S.I.A. licence in a reflective armband whilst on duty.
- e. If used, a daily register of security personnel will be maintained. The register shall show the name, address and licence number of each door supervisor, and the dates and times that they operate. The register must be kept available for inspection by the Police and authorised officers of the Local Authority.

The protection of children from harm

- f. A Challenge 25 policy will apply and Proof of Age will be required will be required from any person who appears to be under the age of 25 years who attempts to purchase or consume alcohol. The means of verification should be a form of identification which bears their photograph, date of birth and a holographic mark, and should be restricted to:
- P.A.S.S. Accredited Proof of Age Schemes e.g. Citizen Card;
 - Proof GB;
 - Photo card driving licence or passport.
- g. Premises to keep up-to-date records of staff training in respect of age related sales, in written or electronic format, available for inspection, on request, by an authorised officer of the Police or Local Authority.
- h. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open. A refusal book shall be maintained recording the date and time of all attempts by persons under the age of 18 to purchase alcohol. The book shall be made available for inspection by the Police and/or Authorised Officer[s] of the Local Authority.

5. **The Surge Cafe Bar - Supplement Item**

Resolved:

The supplementary items were considered along with the main agenda report.

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